

The Dallas City Council held its regular meeting on November 21, 2013, at 6 p.m. In the absence of Mayor Higgins, Finance Commissioner Bob Weese called the meeting to order with the following commissioners present: Esther Newberry, Tom Schaefer, and Bob Weese. Harold Northup was absent.

Others attending the meeting were Chris Classen and Ed Parker.

A motion was made by Newberry, and 2<sup>nd</sup> by Schaefer to accept the minutes of the November 14, 2013, meeting. Newberry, Schaefer, and Weese AYE. Northup ABSENT.

Discussed scrapping out the old water meters that are no longer being used.

Discussed fire extinguishers in the city buildings and vehicles.

Discussed having some "Building Check" notices made and having the police officers putting these in the doors of the businesses in town after the police officer has checked the business at night to make sure that it is secure. It was decided to get the "Building Check" notices printed and have the police officers start doing this.

Chris Classen reported that he has filled out the necessary paperwork needed to apply for the operating permit for the East Fourth Street water main project. A state inspector has checked the new water line, and he is just waiting for the samples that he needs so that he can send everything in to the state. He has contacted K & N Excavating, and they have been in town this week working on repairing the area where they recently installed the new water line. He also reported that he has been working on servicing and repairing the city's air compressor, generators, and saws.

Ed Parker reported that he has checked with Staples about a new printer for the police department. The cost of a laser jet color printer is \$329.99. A motion was made by Schaefer, and 2<sup>nd</sup> by Newberry to purchase the laser jet color printer from Staples for \$329.99. Newberry, Schaefer, and Weese AYE. Northup ABSENT.

It was reported that Ed Parker has been using a bullet proof vest that belongs to the City of West Burlington from when he worked for them. A motion was made by Schaefer, and 2<sup>nd</sup> by Newberry to purchase this vest from the City of West Burlington if they will sell it to us, or purchase a new vest if they will not sell it to us. Newberry, Schaefer, and Weese AYE. Northup ABSENT.

The city clerk reported that he has contacted Softline Data, Inc., about switching the city's water software over to the UBMAX program. The conversion is scheduled to be done on November 27 and training for the UBMAX program is scheduled for December 2.

The paperwork for GroupCast has been completed and returned to GroupCast. The communication system should be available for use very shortly.

A motion was made by Newberry, and 2<sup>nd</sup> by Schaefer to adjourn the meeting. Newberry, Schaefer, and Weese AYE. Northup ABSENT.

The meeting was adjourned at 6:35 p.m.

Steven K Vorhies, City Clerk